

**MINUTES  
SPECIAL MEETING**

City Council of the Town of Colma  
Colma Community Center  
1520 Hillside Blvd, Colma, CA 94014

**Wednesday, October 27, 2010 at 6:00 p.m.**

**CALL TO ORDER**

Mayor Diana Colvin called the Special Meeting of the City Council to order at 6:16 p.m.

Council Present – Mayor Diana Colvin, Vice Mayor Helen Fisicaro, and Council Members Raquel “Rae” Gonzalez, Joanne F. del Rosario and Joseph Silva were present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Director of Recreation Services Brian Dossey, Acting City Planner Colette Meunier, Deputy Public Works Director Brad Donohue, Police Chief Robert Lotti, Human Resources Manager Lori Burns and Administrative Technician Kris Krow were present.

**ADOPTION OF THE AGENDA**

**Action:** Council Member del Rosario moved to adopt the agenda; the motion was seconded by Vice Mayor Fisicaro by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Diana Colvin Mayor	✓				
Helen Fisicaro	✓				
Raquel “Rae” Gonzalez	✓				
Joanne F. del Rosario,	✓				
Joseph Silva	✓				
Voting Tally	5	0			

**1. WORKSHOP AND STUDY SESSION REGARDING PREPARING A LONG TERM ECONOMIC DEVELOPMENT PLAN**

Acting City Planner Colette Meunier went over the Short Term Economic Development Strategy Action Items status report with the City Council. The Council asked questions and gave comments about the report.

The Mayor opened the public comment period at 6:37, and seeing no one come forward to speak, she closed the public comment period.

Ms. Georgette Sarles, President and CEO of the Colma-Daly City Chamber of Commerce made a presentation describing economic development activities in San Mateo County, and highlighting the Chamber's role in economic development in Colma.

Acting City Planner Colette Meunier led a brainstorming exercise with the City Council. She began by asking the following questions "What is Economic Development? What does it include?" and "What is the Town's role in Economic Development?" City Council Members answered these questions and discussed ideas with staff and each other.

## **2. REVIEW AND APPROVAL OF DRAFT REQUEST FOR PROPOSALS FOR PREPARATION OF A LONG TERM ECONOMIC DEVELOPMENT PLAN**

Acting City Planner Colette Meunier, went over the Draft Request for Proposals for the preparation of a Long Term Economic Development Plan. Council Members made comments and asked questions about the RFP. No action was taken by the City Council at this meeting. This item will be placed on the agenda for the December 8, 2010 Council Meeting. The Council will see the RFP with changes and additions suggested at this meeting, and have an opportunity to take action on December 8. City Council Members were asked to provide additional comments and suggestions to the Acting City Planner by Monday, November 1.

## **ADJOURNMENT**

Mayor Colvin adjourned the Special Meeting at 8:15 p.m., in memory of Betty Carlson, a long time community activist and legislative staffer in San Mateo County.

Respectfully submitted by:



Kris Perez Krow  
Administrative Technician